Bea Early

Angola, IN 46703 | (260) 123-4567 | stu.dent@gmail.com

**EDUCATION**

**Bachelor of Science in Biological Sciences** | Minor: **Forensic Science** Expected May 2024

*Trine University*, Angola, IN List GPA only if requested

**RELEVANT EXPERIENCE**

**Laboratory Assistant** August 2023 – Present

*Trine University,* Angola, IN

* Inventory lab supplies and equipment to ensure accurate records
* Prepare labs for approximately 120 students by assembling equipment and providing materials
* Organize MSDS sheets and safely disposed of outdated chemicals
* Recognized by faculty supervisor for attention to details

**OTHER WORK EXPERIENCE**

**Swim Instructor / Lifeguard** August 2022 – Present

*Steuben County YMCA,* Angola, IN

* Designed and delivered swimming fundamentals to multiple groups of children ages 3 - 15.
* Completed Lifeguard Certification

**Lead Server/Trainer** January 2021 – April 2022

*Applebee’s*, Huntington, IN

* Provided excellent customer services by multitasking and having a strong attention to detail
* Maintained up to 10 tables at once of happy customers
* Trained new servers on restaurant policies and procedures and personally learned tips and tricks
* Cross-trained as bartender and bar-back to provide assistance to other members of the team

**LABORATORY SKILLS**

* Familiar with fundamental lab procedures including pipetting, buffer preparation, and lab safety
* Gas chromatography, UV/VIS Spectrophotometry, Computer data analysis
* Microscopy, DNA extraction/quantification, amino acid analysis

**AWARDS AND HONORS**

Trine President’s List Fall 2020 - Present

Trine University Distinguished Scholarship Fall 2020

**HONORS AND ACTIVITIES**

Multicultural Student Organization; **Member** January 2021 - Present

* Vice President August 2023 – Present

Trine University Track and Cross County; **Team Member** August 2020 – January 2023

Trine University Choir and Orchestra; **2nd Chair Violin** August 2020 – Present

Steuben County Humane Society; **Volunteer** May 2022 - Present

Project Help of Steuben County; **Volunteer** August 2022 - Present