

## As the Parent Borrower you will need...

- Applicant/Parent’s Department of Education issued FSA ID (the same FSA ID used for the FAFSA). Go to <https://studentaid.gov/fsa-id/sign-in/landing> to retrieve your FSA ID immediately if you have forgotten, or to apply for FSA ID.
- Your social security number, date of birth, and driver’s license number.
- Two personal references (full name, address, and telephone number) whom you have known for at least three years. Each reference provided must reside at a different U.S. address as well as different from the student’s address.
- Approximately 30 minutes to complete.
- Know the amount you want to borrow.

**HELPFUL HINT:**  
**COMPLETE OUR “COST OF ATTENDANCE WORKSHEET” TO DETERMINE YOUR TOTAL YEARLY LOAN AMOUNT TO REQUEST**

Log-In

- <https://studentaid.gov/plus-app>

In the middle of the screen click on the button.

Make sure your personal information is correct. Hover over “**Loans and Grants**” and click on “**PLUS loans: Grad PLUS and Parent PLUS**”

Federal Student Aid  
AN OFFICE OF THE U.S. DEPARTMENT OF EDUCATION

FAFSA® Form ▾ Loans and Grants ▾ Loan Repayment ▾ Loan Forgiveness ▾ Log In | Create Account 🔍

- Get a Loan  
Undergraduate and Graduate Loans
- PLUS Loans: Grad PLUS and Parent PLUS
- Master Promissory Note (MPN)
- Loan Entrance Counseling
- Annual Student Loan Acknowledgment
- PLUS Credit Counseling
- Endorse a PLUS Loan
- Appeal a Credit Decision

- Get a Grant  
Fell Grants  
TEACH Grants

- Tools and Calculators  
Federal Student Aid Estimator  
Loan Simulator

- Learn About Loans and Grants  
How Financial Aid Works  
Financial Aid Eligibility  
Loans, Grants, and Work-Study

Then click the “Learn more” button on the “I am a Parent of a Student” section.

### Select a borrower type

#### I am a Parent of a Student

Direct PLUS Loan Application for Parents

The PLUS Loan Application allows you (the parent) to:

- request a Direct PLUS Loan;
- change the amount of a Direct PLUS Loan you previously requested;
- authorize how the school may use your Direct PLUS Loan funds to pay for educational expenses;
- designate who the school pays any credit balance to; and
- request deferment of repayment while the student is in school and for up to 6 months after.

[Learn More](#)

Then click the “Start” button on this section.

Direct PLUS Loan Application for Parents  
William D. Ford Federal Direct Loan Program  
Federal Direct PLUS Loan Request for Supplemental Information

Parents must be logged in using their own [ESA ID](#)

[Learn More](#)

[Preview a read-only version of the Parent Direct PLUS Loan Application](#)

[START](#)

OMB No. 1845-0103  
Form Approved  
Exp. Date 09/30/2020

## Step 1 • School & Loan Info

- Select the correct award year for which you are applying.
- Complete the student information section or select your student from the list.

Select a school to notify

U.S. Schools/U.S. Territory Schools

Non U.S. Schools

Choose a State

Search School By Name

Add a school using search or filter

- Complete the Deferment questions.
- Decide if you want the school to use loan funds to satisfy other charges.
- Complete Credit Balance Option.

- Select “**Indiana**” as the state
- Select “**Trine University**” as your school

Specify a reason for submitting this Direct PLUS Loan Application:

- New (I am submitting a new Direct PLUS Loan Application).
- Change (I am requesting a change to the loan amount specified in a previously submitted Direct PLUS Loan Application).

Select the Direct PLUS Loan Application you want to modify:

Previous Loan Reference Number and Loan Amount Requested

Then select the loan amount you desire. Keep in mind

when you specify your

amount, the net amount applied to the students account will be 4.228% less because of the origination fee.

- Next you will specify the loan period for which you are requesting the PLUS loan
- Then click “**Continue.**”

## Step 2 & 3

## • Borrower Info & Review

Fill out the Borrower Info Section and then click “**Continue**”

- Review all of your information for accuracy, and then click “**Continue.**”

## Step 4

## • Credit Check & Submit

- You also must read and agree to the statements that are listed below the important notices. Then click “**Continue.**”

\*\*If you are approved, and this is your first time using a **PLUS LOAN** for this student, please move on to complete the **MASTER PROMISSORY NOTE (MPN)** to finalize the loan. If you have already had a PLUS LOAN for this student and completed the MPN before, you are finished.

Federal Student Aid  
AN OFFICE OF THE U.S. DEPARTMENT OF EDUCATION

FAFSA® Form ▾ **Loans and Grants** ▾ Loan Repayment ▾ Loan Forgiveness ▾ Log In | Create Account 🔍

- Get a Loan
  - Undergraduate and Graduate Loans
  - PLUS Loans: Grad PLUS and Parent PLUS
  - Master Promissory Note (MPN)**
  - Loan Entrance Counseling
  - Annual Student Loan Acknowledgment
  - PLUS Credit Counseling
  - Endorse a PLUS Loan
  - Appeal a Credit Decision
- Get a Grant
  - Pell Grants
  - TEACH Grants
- Tools and Calculators
  - Federal Student Aid Estimator
  - Loan Simulator
- Learn About Loans and Grants
  - How Financial Aid Works
  - Financial Aid Eligibility
  - Loans, Grants, and Work-Study

Step 4, hover over “**Loans and Grants**” and click on “**Master Promissory Note (MPN)**”.

At the end of

Click “**Start**” to begin



**I'm a Parent of an Undergraduate Student**  
PLUS MPN for Parents of Dependent Undergraduate Students  
Use this MPN for Direct PLUS Loans available to eligible parents of eligible dependent undergraduate students. [Learn More](#)

**Start**

OMB No. 1845-0007 • Form Approved

## Step 5

## • Information

Complete the requested information such as home phone number, address, driver's license number, etc.

## Step 6

## • References

Complete both (2) required references.

NOTE: References must reside at **different** addresses.

Click “Continue.”

Reference 2

Name More Information

First Name:

Middle Initial:

Last Name:

Permanent Address

Address One 13:

Address One 23:

City:

State:

Contact Information

Telephone Number:

E-Mail Address:

Relationship to You:

## Step 7

## • Terms & Conditions

Read and review the terms and conditions, check the box to indicate that you have reviewed the information and then click “Continue.”

## Step 8

## • Review & Sign

The final step is to make sure all information is correct and then electronically sign the MPN. Your name must be **exactly** as you typed it when you applied for your FSA ID, this includes capitalization! Do this in the boxes at the bottom of the page and click the “**Sign & Submit**” button.

First Name:

Middle Initial:

Last Name:

The time and date of your signature will be recorded and be made part of your completed MPN.

**You have completed your Direct Parent PLUS Master Promissory Note. Trine University will receive notification electronically within 5-7 business days. If after that point you receive notification we have not received the paperwork, please contact our offices at 800-347-4878.**