

How-to...

Obtain Your Tax Return Transcript Online

Once you receive your Tax Transcript, please mail or fax your tax return transcript to our office.

Estimated time:
15 minutes

Trine University
Financial Aid
1 University Avenue, Angola IN 46703

Fax: 260-665-4511
Phone: 800-347-4878

Go to

• irs.gov

Step 1 of 4

On the homepage, select the “Get My Tax Record”

How can we help you?


 File Your Taxes for Free

 Sign in to Your Account

 Get Your Refund Status

 Make a Payment

 **Get Your Tax Record**

 Find Forms & Instructions

 Check Your Federal Tax Withholding

 Get Answers to Your Tax Questions

 Apply for an Employer ID Number (EIN)

Step 2 of 4

Choose “Get Transcript Online”.

(Continued on Back)

Order copies of tax records including transcripts of past tax returns, tax account information, wage and income statements, and verification of non-filing letters.

Access Tax Records in Online Account

You can view your tax records now in your Online Account. This is the fastest, easiest way to:

- Find out how much you owe
- Look at your payment history
- See your prior year adjusted gross income (AGI)
- View other tax records

Visit or create your [Online Account](#).

The method you used to file your tax return (e-file or paper) and whether you had a balance due affects your [current year transcript availability](#).

Request Online

Request your transcript online for the fastest result.

What You Need

If you're a new user, have your photo identification ready.

What You Get

- All [transcript types](#) are available online
- View, print, or download your transcript
- Verify your identity once and you can easily return later to get a transcript or use other IRS online services

Get Transcript Online

Caution: This service is for individual taxpayers to retrieve their own transcripts for their own purposes. Use by any other entities is prohibited.

Step 3 of 4

Create a new Account or Sign In with pre-existing Account

Sign In or Create a New Account

IRS now offers a sign-in option with ID.me, which offers access to IRS online services with a secure account that protects your privacy.

ID.me is an account created, maintained, and secured by a technology provider.

If you don't have an ID.me account, you must create a new account.

Sign in with an existing account

Sign in with **ID.me**

OR

Create a new account

ID.me Create an account

Frequently Asked Questions

+ How do I verify my identity?

+ What if I can't verify my identity?

+ What is ID.me?

Step 4 of 4

From this screen, a statement regarding a reason for needing a transcript will be displayed, you will choose **“Higher Education Student Aid”**. Once Clicked, you will need to select which type of transcript you want from a drop-down menu. In most cases, you will choose **“Return Transcript”**. **Choose 2023 Tax Year**

Below are the transcripts and years available.

Return Transcript	Record of Account Transcript
2023	2023
2021	2021
2020	2020
2019	2019

Account Transcript	Wage & Income Transcript
2023	2023
2021	2021
2020	2020
2019	2019

Show All Show All

Glossary

Return Transcript
Return transcripts show most line items from your Form 1040-series tax return as it was originally filed, including any accompanying forms and schedules. In many cases, a return transcript will meet the requirements of lending institutions offering mortgages.

Account Transcript
Account transcripts show changes you or the IRS made after you filed your original return, such as making estimated tax payments or filing an amended return.

Record of Account Transcript
Record of account transcripts combine the information from return and account transcripts.

Wage & Income Transcript